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Reply-To: Debbie Calhoun <dccal@CLEMSON.EDU>
Sender: CLASSIFIED STAFF REPRESENTATIVES
<CLASSIFIED_STAFF_REPS@CLEMSON.EDU>
From: Debbie Calhoun <dccal@CLEMSON.EDU>
Subject: Revised Minutes from CSC January 2000 meeting
To: CLASSIFIED_STAFF_REPS@CLEMSON.EDU

Attached are the revised minutes from the January 2000 CSC meeting. If you are unable to read the attachment they follow below.

Thanks.
Debbie

CLEMSON UNIVERSITY
CLASSIFIED STAFF COMMISSION MINUTES
Tuesday, January 11, 2000

PRESENT: Allgood, Arblaster, Barnes, Beckley, Becknell, Bell, Bergman, Bernard, Boiter, Bragg, Bridges, Burns, Calhoun, Eller, Graham-Boggs, Haynes, Howard, Kopczyk, Morris, Padgett, Parker, Parnell, Perry, Shanahan, Shira, Warner

ABSENT: Ables, Addis, Arrick, Burkett, Campbell, Caracciolo, Donald, Griffin, Logan, Massey, Page, Reed, Rothell, Smith, Swafford, Warmath, Williams

Cathy Bell called the meeting to order at 10:15 AM.

1. The minutes were approved as presented.
2. **Open Commentary:** Rosemary Rhinehart spoke regarding the roping off of the parking lot where the Biotech building is to be built near the location of the old greenhouses. 150 parking spaces are to be lost. Joe Granger did not indicate any alternative parking arrangements for employees would be forthcoming. It was suggested we could park in the P-1 lot and ride the bus. A petition was circulated in Poole, Barre, Newman, Lehotsky and McAdams halls. Others have asked to be included. They decided to bring their concerns to the CSC. There will be a bad bottleneck at the 4-way stop at McMillen and Cherry roads, since the entrance to the E-1 lot has been blocked. They would like to see employees given access to the Commuter lot behind the Poole Ag Center. After completion of the Hendrix Center and Biotech Building there will be an increased need for parking spaces. They would like to see a parking garage as a long-term goal. They would also like to see formal announcement of changes in parking conditions.
3. **President's Report:** Cathy Bell reported
 - A. **Academic Council** meeting on 1/3 was cancelled.
 - B. **Administrative Council** has not been meeting regularly. On 12/6 Byron Wylie, Director of Access & Equity, presented a draft to form a Commission on Diversity. It was endorsed by the committee, but it was recommended that it be taken to the President's Cabinet. Students got the Wednesday before Thanksgiving as part of their Thanksgiving break. Class attendance on Monday and Tuesday prior to the break was at 74%. It was recommended to continue with Wednesday as part of the Thanksgiving break. The Administrative Council will be having a

retreat.

C. Board of Trustees meets at the end of the month. CSC will be on agenda for both entire board and Finance Committee.

D. Legislative Affairs: Legislative sessions started this past Friday. The Governor's agenda includes a 5% pay raise for teachers and for other state employees 3% raise for those who earn under \$30,000 and 2% for those who earn over \$30,000. Other items under discussion are no capital projects, fully funded raises, 28 year retirement (Bill #762), and Martin Luther King's Birthday as a state holiday.

E. President's Cabinet did not meet last week. President Barker has asked members how they want his cabinet to work. Reports from different areas are informative but should they be advising on policy?

F. Cathy met with President Barker before Christmas. He was open to her list of concerns. They discussed our recent resolution, orientation for new leaders, inclusion of CSC leader on State Tour, improved communications to constituents, standard protocols to included representative from all constituent groups, central office with support staff person for CSC, emphasizing support for staff by supervisors, and importance of liaison to CSC. He wanted Cathy to know his door is open if she had other concerns.

G. Faculty Senate is looking at updating their manual at today's meeting.

H. Cathy Bell and Debbie Calhoun attended a meeting of the Faculty Senate Finance Committee where they asked us to give the five specific ways they could assist in supporting staff to increase staff salaries and make them more competitive.

4. Treasurer's Report: Greg Padgett reported that we are in the process of getting ready for the golf tournament and the Annual Luncheon.

5. Committee Reports:

A. Standing Committees:

1. Membership: Alexandra Barnes reported we have approximately 2500 staff, 100 of which are temporary grant employees. We have divided the representation into 24 areas with 48 representatives. A few department number and budget center changes will take effect in April. This was done for nomination purposes. Nine areas are up for elections. Four areas have vacancies for which we will also hold elections. Hope to have all elections completed by the end of February. The April 11th meeting will be held at the Madren Center followed by the Annual Luncheon in the Ballroom. Membership Committee will meet briefly after this meeting.

2. Communications: Jerry Beckley reported the Newsletter is to go out next month. Articles must be in to Joyce@strom.clemson.edu by January 25th. The web page will go live with the newsletter on our meeting date.

3. Policy & Welfare: April Warner reported they would have the article on benefits prepared for the newsletter. Pam is working on an EPMS article. Letter has recently gone out to employees on Deferred Compensation Matching program. It was approved that a resolution would be drafted regarding the parking issue with Executive Committee review for approval.

4. Scholarship: Cory Massey reported they meet directly after regular Commission meeting and have set the 3rd Thursday @ 9:00am as their meeting date. They will be sending out list of sponsors for the Scholarships Tournament to committee members to contact for the new tournament. They will contact Edward's Ford for the new vehicle for the "Hole in One Shot" again. The thank you notes have gone out for the last tournament.

B. University Committees:

1. **Accident Review Board:** Willie Williams
2. **Athletic Council:** Cathy Bell reported they met on December 16 and discussed the recently distributed packet of Pending NCAA Legislation documents. Cathy has these and will share them with anyone interested in reading them. Of course, the Peach Bowl was also a topic of conversation.
3. **Bookstore Advisory:** Cathy Bell reported the contract to manage and operate the University Bookstore for the next five years is currently being re-bid. The CSC was asked to provide a representative to the Bookstore RFP Response Evaluation Committee and Bonnie Arrick has agreed to be that representative.
4. **Budget Council:** Greg Padgett reported they have not met.
5. **CATS:** Robbie Nicholson
6. **Faculty Senate Budget Accountability Committee:** Debbie Calhoun reported they met 1/7 where they discussed requests for studies and the possibility of doing a collaborated effort to address the concerns of all constituent groups on campus. The Comparative Salary Survey is on track with OIR assigning the new employees to their appropriate groups. They discussed redefining the staff groups into two groups with a band level being the deciding factor for group designation instead of basing the group designation on EEO classification. The report will be run at the end of March to include the staff raises, which are effective in March.
7. **Human Resources Advisory:** Brian Becknell reported next meeting is Jan 12th.
8. **Joint City/University:** Greg Padgett reported they have not met.
9. **Parking Advisory:** Barbara Bergman reported next meeting is Jan 13th. He also reported that the E-4 lot will loose between 30-40 spots and well as some additional spots being taken from Williamston Road. They plan to allow faculty and staff to park in commuter spots, but as of yet this has not been announces.
10. **President's Commission on the Status of Women:** Myra Cato reported next meeting is January 28, 2000.
11. **Recreation Advisory:** Steve Perry reported they have not met.
12. **SCSEA:** Betty Cook reported they are planning their annual trip to Columbia. Larry Ellis is retiring in March. A search committee has been formed to hire his replacement. The submitted legislative agenda was sent out to SCSEA members. There is a web page where legislative bills may be tracked: <http://scstatehouse.net/maintrk.htm>.
13. **Travel Services User Group:** Cory Massey reported they have not met.
14. **Union Advisory:** Robin Page reported they have not met.

6. **Unfinished Business**

7. **New Business**

- A. Attendance at General Faculty/Staff Meetings: Cathy has been asked why the staff does not attend. Reasons: timing around holidays, on leave, not encouraged to attend, required to take annual leave to attend. Cathy admitted she was not sent a copy of the agenda.
- B. Alexandra Barnes made a motion "to change the By-laws regarding re-election." The motion was seconded and approved.
- C. April Warner made a motion "to write up and pass a resolution wherein the CSC addressed the parking concerns, which were brought to us." Motion was seconded. Discussion followed. Pam Parnell amended the motion "to give the Executive Board proxy to get the motion passed." The motion was seconded and approved.

8. The meeting was adjourned as 12:06 PM.



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